IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.30 : Approval Expires 8/31/2025
User ID: P2307641

Academic Libraries 2022-23

Institution: University of Utah (230764) User ID: P2307641

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data
- For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Screening Questions

Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- ○ Less than $100,000
- ◉ Greater than or equal to $100,000

Is the library collection entirely electronic?

- ◉ No
- ○ Yes

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Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical	Prior Year Amount	Digital/Electronic	Prior Year Amount	Total
Books	2,440,586	2,636,251	1,530,000	1,281,889	
Databases			496	320	
Media	303,679	303,977	286,000	291,317	
Serials	942,961	954,829	10,500	10,075	
Total	**3,687,226**	3,895,057	**1,826,996**	1,583,601	**5,514,222**

Library Circulation	35,555	30,113	10,415,926	8,877,124	**10,451,481**

Does your institution have Interlibrary Loan Services ?

- ○ No
- ◉ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	19,849	20,176
Total interlibrary loans and documents received	13,580	15,940

Does your institution have Library Staff?

- ○ No
- ◉ Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	56.00	64.00
Other Professional Staff	65.00	69.00
All Other Paid Staff (Except Student Assistants)	137.00	130.00
Student Assistants	49.00	50.00
Total	**307.00**	313.00

You may use the box below to provide additional context for the data you have reported above.

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Expenses

Section II: For degree-granting institutions with library expenses >= $100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
Indicate the number of branch and independent libraries (exclude the main or central library).	2	2

Expenses	**Amount**	
Total salaries and wages for the library staff	13,278,013	12,607,922

Are staff fringe benefits paid out of the library budget?

	◉	No			
	○	Yes	**Total Fringe benefits**		0

Materials/services expenses

One-time purchases of books, serial back-files, and other materials	453,511	
Ongoing commitments to subscriptions	9,068,991	
All other materials/services costs	71,209	
Total materials/services expenses	**9,593,711**	9,998,933

Operations and maintenance expenses

Preservation services	15,967	
All other operations and maintenance expenses	1,551,700	
Total operations and maintenance expenses	**1,567,667**	2,253,905

Total Expenses	**24,439,391**	24,860,760
Total Expenses (minus Fringe Benefits)	**24,439,391**	24,860,760

You may use the space below to provide context for the data you've reported above.

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Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

○	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	○	Academic Library Contact	◉	Other

Name: Gabrielle Barker

Email: gabrielle.barker@utah.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

2.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	5.00 hours	3.00 hours	2.00 hours	hours
Other offices	hours	hours	hours	hours

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Summary

Academic Libraries Component Summary
IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	2,440,586	1,530,000
Databases		496
Media	303,679	286,000
Serials	942,961	10,500
Total Collection	3,687,226	1,826,996
Total Circulation	35,555	10,415,926

Expenses	Amount
Salaries and wages	$13,278,013
Fringe benefits	N/A
Materials/services expenses	$9,593,711
Operations and maintenance expenses	$1,567,667
Total expenses	$24,439,391

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Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (496) is outside the expected range of between 224 and 416 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	There has been an increase in subscriptions due to selectors making better use of allocated acquisition funds.			